

**Memorial Town Hall, 1 Library Street, Georgetown, MA 01833**  
**Ph. (978) 352-5755 □ Fax (978) 352-5727**  
**BOARD OF SELECTMEN MEETING MINUTES**  
**Memorial Town Hall**  
**12/15/14**  
**6:30 PM – General Meeting, 3<sup>rd</sup> floor meeting room**

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**Selectmen Present:** Stuart M. Egenberg, Chairman; Gary Fowler, Clerk; C. David Surface, Stephen Smith, Philip Trapani

**Others Present:** Michael Farrell, Town Administrator; Janet Pantano, Administrative Assistant

**Absent:**

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**6:00PM-EXECUTIVE SESSION**

To conduct strategy sessions in preparation for negotiations with non-union personnel, or to conduct collective bargaining sessions or contract negotiations with non-union personnel;

Pledge of Allegiance

**6:30PM-PUBLIC HEARING**

Dog Complaint Hearing

Patricia Durkee, dog owner; Derek Jones, Animal Control Officer

Canceled due to settlement with complainant and dog owner by the ACO.

**Appointments & Approvals**

*Request from Shawn R. Deane, Esq. for appointment as an Associate Member to the Zoning Board of Appeals term to expire June 30, 2015.*

Mr. Egenberg asked Mr. Deane to give some information on himself. Mr. Deane gave his background and stated that he is an attorney and wants to give back to the town. Discussion

**Mr. Surface moved to appoint *Shawn R. Deane, Esq.* to the Zoning Board of Appeals as an *Associate Member* term to expire **June 30, 2015**. Mr. Trapani seconded the motion and the motion was approved by a unanimous vote.**

**Niki's Roast Beef & Pizza**

Mr. Ghobrial stated he has taken over Niki's Roast Beef and that there will not be any changes and he will be keeping the menu the same. Mr. Egenberg welcomed him to town.

**Mr. Trapani moved to approve the Common Victualler license for *Niki's Roast Beef, Pizza, and Subs* license to expire **December 31, 2015**. Mr. Smith seconded the motion and the motion was approved by a unanimous vote.**

*License Renewals to expire December 31, 2015:*

*All Alcohol:* Clifford Ullah, LLC dba Par 97, Rybo's Bistro II, Inc. dba Holloway's Bar & Grille

Mr. Farrell stated that Par 97 has not passed their inspection with the Fire Chief and Building Inspector and they do not recommend approval until compliance.

**Mr. Smith moved to approve the All Alcohol Restaurant license for *Rybo's Bistro II, Inc. dba Holloway's Bar & Grille* to expire December 31, 2015. Mr. Trapani seconded the motion and the motion was approved by a unanimous vote.**

Mr. Surface asked to discuss the issue with Par 97's license. The board discussed and decided to approve the licenses conditioned on approval of the Fire Chief and Building Inspector.

**Mr. Trapani moved to approve the All Alcohol Restaurant license for *Clifford Ullah, LLC dba Par 97* conditioned on the approval of the Fire Safety inspection with the Fire Chief and Building Inspector by December 31, 2014 and to expire December 31, 2015. Mr. Smith seconded the motion. Discussion**

Mr. Fowler stated this has been going on since Nov 20<sup>th</sup> and does not know why they want to approve until corrected. He stated that the owner needs to show effort to fix the problem. Mr. Trapani stated that he does not want the patrons to be affected. He asked if the issue was purposely not fixed. Mr. Fowler stated that he feels that they have had time to fix.

**The motion was approved by a 3-2 vote.**

*Common Victualler:* Par 97, Holloway's Bar & Grille, Udderly Devine Ice Cream and Confections, Honey Dew Donuts, Barisal Convenience, Inc. dba Richdale Convenience; Niki's Roast Beef, Pizza and Subs (New Owner David Ghobrial); Charles C. Dame, AFAM

**Mr. Trapani moved to approve the Common Victualler license for *Par 97* conditioned on the approval of the Fire Safety inspection with the Fire Chief and Building Inspector before December 31, 2014 and to expire December 31, 2015. Mr. Smith seconded the motion and the motion was approved by a 3-2 vote.**

**Mr. Trapani moved to approve the Common Victualler license for *Holloway's Bar & Grille, Udderly Devine Ice Cream and Confections, Honey Dew Donuts, Barisal Convenience, Inc. dba Richdale Convenience* to expire December 31, 2015. Mr. Smith seconded the motion and the motion was approved by a unanimous vote.**

**Mr. Smith moved to approve the Common Victualler license for *Charles C. Dame, AFAM* to expire December 31, 2015. Mr. Fowler seconded the motion and the motion was approved by a 3-0 vote. Mr. Surface and Mr. Trapani abstained.**

*Automatic Amusement:* Par 97

**Mr. Trapani moved to approve the Automatic Amusement license for *Par 97* conditioned on the approval of the Fire Safety inspection with the Fire Chief and Building Inspector before December 31, 2014 and to expire December 31, 2015. Mr. Smith seconded the motion and the motion was approved by a 3-2 vote.**

*Weekly Live Entertainment & Sunday Live Entertainment:* Holloway's Bar & Grille

**Mr. Trapani moved to approve the Weekly Live Entertainment and Sunday Live Entertainment license for *Holloway's Bar & Grille* to expire December 31, 2015. Mr. Smith seconded the motion and the motion was approved by a unanimous vote.**

*Second Hand Shop: Instant Replays*

**Mr. Trapani moved to approve the Second Hand Shop license for *Instant Replays* to expire December 31, 2015. Mr. Smith seconded the motion and the motion was approved by a unanimous vote.**

### **Warrant & Minutes**

Warrant to be signed

*Minutes December 1, 2014*

**Mr. Smith moved to approve the *minutes of December 1, 2014*. Mr. Fowler seconded the motion and the motion was approved by a unanimous vote. Mr. Trapani abstained**

### **Board Business**

*Approval of Ambulance 12 Remount Contract*

**Mr. Smith moved to approve the contract for *Ambulance 12 Remount with Professional Vehicle Corporation* with the funds to be paid out of the Ambulance Fund and give approval for the Chair to sign the document. Mr. Surface seconded the motion. Discussion** Mr. Surface asked if the Fire Chief was happy with the Ambulance that was just in for a remount and everything worked out good. Mr. Farrell stated that the Fire Chief was very happy with the first remount.

**The motion was approved by a unanimous vote.**

### **Selectmen's Report**

*Financial Management Review from DoR for discussion:*

*Define the Purpose of the Spring Annual and Fall Town Meetings*

Mr. Farrell stated the DOR recommendation #5 is to define the Purpose of the Spring Annual and Fall Town Meetings. Mr. Egenberg read the recommendation from the DOR. Discussion on when a fall meeting is held and what items go on spring town meeting. Mr. Fowler stated they have an unwritten policy that zoning be on spring and not at the fall town meeting. He stated that we need to be more specific for the fall town meeting. Mr. Surface asked Mr. Farrell to draw up a SoP and be more specific on what should be when. Mr. Smith stated that he disagrees with this and he feels it should be at the discretion of the board as we have a larger budget then in the past and if need to do finance or other items at the fall town meeting then we should be able to. He stated we struggle to get a hundred voters at spring and fall town meetings. He stated if you asked a business to discuss their budget just once a year that would not happen. He stated they should put major topics together and this board is to govern and communicate. Mr. Trapani stated he is comfortable with the DoR wording. Mr. Fowler stated some feel the spring ATM is too long and some items should be on fall town meeting. He stated we should have a SoP. Mr. Smith stated he will discuss more with Mr. Farrell and come back to the board with a draft. Mr. Trapani stated that this board controls what goes on warrant. Mr. Surface stated that a SoP gives a guideline to boards. Mr. Fowler stated that the SoP needs some timelines for

departments and they need a procedure for filing the articles. Mr. Farrell stated that the open and closing of the warrant is aimed at the petition articles and we know the board can add articles up to two weeks before the meeting. Mr. Trapani stated that they can give a timeline and if not followed the article may not be on the warrant. Mr. Fowler asked if towns have moved there calendar because of the State and getting numbers. Mr. Farrell stated we got the numbers in July last year but he does not feel we should change the date from May.

Discussion on budget cuts from the State.

*Reconsider Policy on Health Insurance for Part-Time Boards*

Mr. Egenberg asked for a motion to approve the DOR recommendation #13 to reconsider policy on health insurance for part-time boards.

**Mr. Surface moved to make all Town of Georgetown part-time elected officials NOT ELIGIBLE for health insurance benefits from the Town's health Insurance Plan offered to other Town Employees. Mr. Trapani seconded the motion.**

Mr. Farrell stated that there are no elected officials at this time on the town Health Insurance. Mr. Surface stated that to be eligible now you must be a paid elected official. Mr. Trapani asked who the paid boards are. Mr. Farrell stated that the Assessors, Water and Light Commissioners.

**The motion was approved by a unanimous vote.**

Mr. Fowler asked if anyone will be making the FinCom meeting on Wednesday and how do they feel about the recommendations. No one else will be able to attend. Mr. Farrell stated that the FinCom would like to codify the budget process. Mr. Surface stated that there is a timeline that Ms. Gerraughty already put together. Mr. Farrell stated that they have the guideline and they will be working on that document. Mr. Fowler stated that they also talked about defining what the Town Administrator does. Mr. Farrell stated that the number one recommendation was a charter process and part of that is a Town Administrator bylaw. He stated that the TA position is only mentioned in the bylaw that the TA will be the Personnel Director. Mr. Trapani stated that as the Finance Director he appoints the Treasurer, Tax Collector, and Town Accountant with the approval of the BoS. Mr. Fowler stated that the change would include the appointments of Department Heads. Mr. Surface stated will be with the BoS approval. He stated the FinCom is advisory and that is what they want to do.

**Adjournment**

**Mr. Smith moved to adjourn. Mr. Surface seconded the motion and the motion was approved by a unanimous vote.**

Meeting adjourned at 7:53PM.

**Next Meeting**

Monday, January 5, 2015 at 6:30PM, 3<sup>rd</sup> floor meeting room, Town Hall

Minutes transcribed by J. Pantano.

Approved January 5, 2015.

